

**MINUTES
JOINT BOARDS OF MAYOR AND BURGESSES AND
BOARD OF FINANCE
SPECIAL MEETING – SEPTEMBER 13, 2016**

1. Mayor “Pete” Hess called the special meeting to order at **6:41 p.m.** with the following in attendance:

BURGESSES:

R. Neth	L. Jackson
R. Burns	P. Scully, Sr.
K. Donovan	R. Vitale
C. Herb	D. Wisniewski
D. Hoff, absent	

PRESS:

L. Marshall

RESIDENTS:

One

FINANCE BOARD:

A. Bottinick	J. Savarese
A. Campbell, absent	D. Scinto
K. Kiernan	D. Sheridan, Jr.
A. Lopez	S. Stirk
A. Pistarelli, absent	

ALTERNATES:

R. Burke
E. Fennell, absent
W. McAllister, absent

DEPARTMENT HEADS:

R. Butler, Controller

2. Controller Robert W. Butler, Jr. led in the Pledge of Allegiance to the flag.
3. Mayor Hess turned the meeting over to Finance Board Chairwoman Diane Scinto.
4. Chairwoman Scinto appointed Robert Burke in the absence of Aldo Pistarelli.
5. **VOTED:** Unanimously on a motion by R. Neth and seconded by P. Scully to recess to Executive Session at **6:45 p.m.** for discussion on the following: **Real Estate Negotiations** inviting in Controller R. Butler.

Mayor Hess reconvened the meeting at **7:41 p.m.**

6. There were no motions emanating from Executive Session.
7. Motion by R. Neth and seconded by P. Scully that the Joint Boards of Mayor and Burgesses and Board of Finance approve the following resolution:

RESOLVED, that the Board of Mayor and Burgesses and Board of Finance Sitting Jointly hereby approves the recommendation of the Board of Mayor and Burgesses that the sum of **\$782,601.06** be appropriated for environmental remediation and redevelopment purposes including but not limited to the acquisition of land, environmental remediation, site improvement, infrastructure improvement, demolition, alteration, remodeling, repair or reconstruction of existing building structures and all fees and costs related thereto including but not limited to planning, engineering, architectural,

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legal, financing and accounting expenses. Such appropriation shall be funded from the undesignated fund balance of the General Fund.

ROLL CALL VOTE:

FOR

N. Warren Hess
D. Scinto
R. Neth
A. Bottinick
K. Kiernan
A. Lopez
J. Savarese
D. Sheridan
S. Stirk

R. Burke
R. Burns
K. Donovan
C. Herb
L. Jackson
P. Scully
R. Vitale
D. Wisniewski

OPPOSE

None

ABSTAIN

None

Motion carried 17-0-0

8. **VOTED:** Unanimously on a motion by R. Neth and seconded by P. Scully that the Joint Boards of Mayor and Burgesses and Board of Finance **rescind** the motion made on **July 25, 2016 at the 2nd Adoption of the Budget Meeting** for the appropriation of funds to the **Safety Patrol Budget** in the amount of **\$1,388** and approve the amount of **\$1,688** to be in the **Safety Patrol Budget**.
9. Motion by R. Neth and seconded by P. Scully that the Joint Boards of Mayor and Burgesses and Board of Finance approve the following bond resolution, as if read:

RESOLVED, the Board of Finance and Board of Mayor and Burgesses sitting jointly hereby approve that:

(i) the sum of \$8,500,000 be appropriated for the financing of a judgment consisting of a Consent Order of the Connecticut Department of Energy and Environmental Protection, No. 2048 dated June 3, 2009, as modified on May 17, 2016 (the "Consent Order") for the cost to complete scheduled improvements to the sewage sludge incineration operation necessary to comply with the requirements of 40 CFR Part 60 Subpart MMMM (the "Plans") as well as the implementation of recommendations required thereby including any actions required in connection with any preliminary findings of the Plans and as required by the Consent Order and any and all actions and items required by the Consent Order, as well as all alterations, repairs and improvements in connection therewith, and engineering, architectural and temporary and permanent financing costs (the "Project"), and to meet said appropriation and in lieu of a tax therefor, bonds of the Borough be issued pursuant to the Charter of the Borough and Section 7-374b of the Connecticut General Statutes, as amended, or any other provision of law thereto enabling, in the amount of \$8,500,000 or so much thereof as may be necessary after deducting grants or other sources of funds available therefor; and

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(ii) that the Mayor and the Treasurer of the Borough be authorized to issue and sell temporary notes of the Borough not to exceed \$8,500,000 in anticipation of the receipt of the proceeds from the sale of such bonds and to determine the amount, date, date of maturity, interest rate, form and other details of such notes or bonds, pursuant to the Charter of the Borough and Chapter 109 of the Connecticut General Statutes, as amended, or any other provision of law thereto enabling, provided that the proceeds from the sale of such notes shall be used for said purpose; and

(iii) that the Mayor and the Treasurer of the Borough shall sign the bonds or notes by either manual or facsimile signatures and that the law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes; and

(iv) that the Mayor is authorized to designate a bank or trust company to be the certifying bank, registrar, transfer agent and paying agent of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes including entering into a continuing disclosure agreement pursuant to the Securities and Exchange Commission Rule 15(c)(2)(12). If the bonds or notes authorized by this resolution are issued on a tax-exempt basis, the Mayor and the Treasurer of the Borough are authorized to bind the Borough pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes, including covenants to pay rebates of investment earnings to the United States in future years.

ROLL CALL VOTE:

FOR

N. Warren Hess
D. Scinto
R. Neth
A. Bottinick
K. Kiernan
A. Lopez
J. Savarese
D. Sheridan
S. Stirk

OPPOSE

None

ABSTAIN

None

Motion carried 17-0-0

10. Motion by R. Neth and seconded by P. Scully that the Joint Boards of Mayor and Burgesses and Board of Finance approve the following transfer from the various department line items to the following accounts as recommended by Controller Robert W. Butler, Jr. under the **2015/2016 Budget**, as if read:

Transfer From	Account Number	Line Item	Amount
Police Department	2001-0401-0000-0000	Regular Payroll	63,518.77
Fire Department	2002-0401-0000-0000	Regular Payroll	189,988.94
WPCB	3004-0483-0000-0000	WWTF Collection System COPS	281,506.00

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DPW	4000-0401-0010-0000	Regular Payroll Street Maintenance	23,432.41
DPW	4000-0401-0011-0000	Regular Payroll Park Maintenance	14,547.48
DPW	4000-0401-0012-0000	Regular Payroll Vehicle Maintenance	3,804.23
DPW	4000-0401-0013-0000	Regular Payroll HBGC	29,775.44
Pensions	6001-0713-0000-0000	Social Security	86,794.11
Insurance	6002-0722-0000-0000	Employees Medical & Hospital	388,556.92
Transfers	7000-0799-0000-0000	Contingency	156,333.99
			1,238,258.29

Transfer To	Account Number	Line Item	Amount
Administrative	1001-0401-0000-0000	Regular Payroll	8,555.05
Administrative	1001-0402-0000-0000	Overtime	740.66
Town Hall Building	1002-0401-0000-0000	Regular Payroll	45.86
Town Hall Building	1002-0435-0000-0000	Repairs to Building	0.54
Town Hall Building	1002-0436-0000-0000	Heating	1,984.96
Town Wide Activity	1003-0439-0000-0000	Postage	7,083.92
Town Wide Activity	1003-0441-0000-0000	Advertising	11,919.31
Town Wide Activity	1003-0561-0000-0000	Supplies for Copier	201.43
Finance	1004-0401-0000-0000	Regular Payroll	98,355.31
Finance	1004-0402-0000-0000	Overtime	255.54
Finance	1004-0407-0000-0000	Education Increment	200.00
Finance	1004-0417-0000-0000	Treasurer's Fee	20.00
Probate Court	1005-0439-0000-0000	Postage	2,100.53
Elections	1006-0446-0000-0000	Canvass by Mail	3,050.00
Elections	1006-0449-0000-0000	Telephone	2,479.56
Elections	1006-0450-0000-0000	Conference Dues	2,005.00
Tax	1007-0401-0000-0000	Regular Payroll	2,466.22
Tax	1007-0402-0000-0000	Overtime	1,275.21
Tax	1007-0408-0000-0000	Part Time	1,100.00
Tax	1007-0451-0000-0000	Printing	4,167.38
Property Assessment	1008-0401-0000-0000	Payroll	46,559.43
Property Assessment	1008-0402-0000-0000	Overtime	5,036.55
Property Assessment	1008-0413-0000-0000	Board of Appeals	127.50
Property Assessment	1008-0430-0000-0000	Car Allowance	47.00
Town Clerk	1011-0401-0000-0000	Regular Payroll	951.15
Downtown Development	1012-0440-0000-0000	GDC Building Maintenance	4,890.97
Zoning, ZBA & Inland Wetland	1014-0401-0000-0000	Payroll	19,895.47
Zoning, ZBA & Inland Wetland	1014-0463-0000-0000	Training and Certification	2.00

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Legal Department	1015-0421-0000-0000	Human Resource Legal	8,106.00
Legal Department	1015-0422-0000-0000	General Legal	63,297.05
Legal Department	1015-0424-0000-0000	Legal Related Costs	1,473.20
Prospect St Bldg. Maintenance	1018-0440-0000-0000	Prospect St. Building Maintenance	1,714.41
Prospect St Bldg. Maintenance	1018-0472-0000-0000	Vacant Building- Tuttle	2,867.02
Police Department	2001-0402-0000-0000	Overtime	99,812.73
Police Department	2001-0407-0000-0000	Education Increment	7,400.00
Police Department	2001-0416-0000-0000	Retirement Payout	54,087.82
Police Department	2001-0438-0000-0000	Water	329.98
Police Department	2001-0442-0000-0000	Maintenance Equipment	120.22
Police Department	2001-0449-0000-0000	Telephone	690.66
Police Department	2001-0463-0000-0000	Train in Service School	189.08
Police Department	2001-0480-0000-0000	School Allowance	6,471.33
Police Department	2001-0492-0000-0000	Chief's Expense Account	33.88
Police Department	2001-0572-0000-0000	Evidence Collection	249.64
Police Department	2001-0622-0000-0000	Equipment-Police Officers	952.00
Fire Department	2002-0402-0000-0000	Overtime	223,827.83
Fire Department	2002-0435-0000-0000	Building Maintenance	394.33
Fire Department	2002-0438-0000-0000	Water	636.26
Fire Department	2002-0442-0000-0000	Maintenance Equipment	6.00
Fire Department	2002-0467-0000-0000	Repairs to Motor Vehicles	221.96
Fire Department	2002-0571-0000-0000	Respiratory Equipment Maintenance	1,799.50
EastSide Fire Station	2008-0437-0000-0000	Electricity	3,108.96
Youth Services	3002-0525-0000-0000	Utilities	340.67
Public Health Nursing	3003-0436-0000-0000	Heating	486.10
Public Health Nursing	3003-0525-0000-0000	Utilities	148.05
Senior Center	3005-0401-0000-0000	Payroll	574.67
Senior Center	3005-0435-0000-0000	Repairs to Building	30.83
Senior Center	3005-0440-0000-0000	Building Maintenance-Service Contract	392.70
Senior Center	3005-0525-0000-0000	Utilities	231.41
Street Department	4000-0401-0000-0000	Regular Payroll	20,536.65
Street Department	4000-0401-0015-0000	Regular Payroll Recreation	679.28
Street Department	4000-0402-0010-0000	Overtime Street Maintenance	29,923.96
Street Department	4000-0402-0011-0000	Overtime Park Maintenance	8,145.90
Street Department	4000-0402-0015-0000	Overtime Recreation	10,153.86
Street Department	4000-0408-0014-0000	Part Time-Recycling Center	2,878.98
Street Department	4000-0410-0000-0000	Winter Overtime	6,597.13
Street Department	4000-0411-0000-0000	Industrial Park Mowing-Overtime	1,365.04
Street Department	4000-0415-0000-0000	Employee Retirement	6,587.19
Street Department	4000-0437-0000-0000	Electricity	12,341.94
Street Department	4000-0438-0000-0000	Water	48,530.93

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Street Department	4000-0449-0000-0000	Telephone	141.84
Street Department	4000-0467-0000-0000	Repairs to Motor Vehicle	6,090.75
Street Department	4000-0515-0000-0000	Tree Spray Removal	550.00
Street Department	4000-0519-0000-0000	MSW-Recycling Collection	0.04
Street Department	4000-0521-0000-0000	Dumpster Collection Town Hall Buildings	11,651.37
Street Department	4000-0528-0000-0000	Lighting Service	50.35
Street Department	4000-0539-0000-0000	Golf Cart Maintenance	229.09
Street Department	4000-0554-0000-0000	Gas & Oil	43,015.46
Street Department	4000-0630-0000-0000	John Deere Plow	19.00
Street Department	4000-0633-0000-0000	Garage Tools	6.46
Street Department	4000-0665-0000-0000	Storms Sewers & Grading-4001	16.19
Debt Service	5001-0700-0000-0000	Bond Redemption	0.04
Pensions	6001-0704-0000-0000	Actuarial Update	20,440.00
Pensions	6001-0707-0000-0000	Pension Obligation Bond	0.17
Pensions	6001-0708-0000-0000	DC Plan	37,619.51
Insurance	6002-0715-0000-0000	Insurance Claims Deductible	6,837.25
Insurance	6002-0738-0000-0000	VFIS Umbrella	322.00
Insurance	6002-0755-0000-0000	Flood Insurance	1,586.00
Community Services	6003-0736-0000-0000	N.O.W Naugatuck Elderly Nutrition	0.30
Community Services	6003-0739-0000-0000	Arts Commission	2,303.82
Community Services	6003-0740-0000-0000	Council of Governments	1,162.50
General	6004-0743-0000-0000	Street Lighting	27,435.76
General	6004-0744-0000-0000	Legal Settlements	195,000.00
General	6004-0745-0000-0000	Water Hydrants	6,206.53
General	6004-0748-0000-0000	Municipal Audit	14,125.00
General	6004-0757-0000-0000	Railroad Station	10,197.16
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			1,238,258.29

11. **VOTED:** Unanimously on a motion by P. Scully and seconded by D. Wisniewski to adjourn the meeting at **7:52 p.m.**

A digital recording of this meeting is available in the office of the Borough Clerk for further review.

Attest:

Nancy K. DiMeo
Borough Clerk

cc: R. Butler/D. Porciello/File